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Marco: Welcome and thank you for joining today's conference, PHIS Exports 2.0 Functional Updates. Before we begin, please ensure you have opened the chat panel by using the associated icon located at the bottom of your screen. You may submit questions throughout the presentation, and they will be addressed after each demo. To submit a written question, select All Panelists from the drop down menu in the chat panel, enter your question in the message box provided and send. All audio lines have been muted until the Q&A portion of the call. Verbal questions will also be taken after each demo. To enter the question queue, you may press pound two, your line will be un-muted when it is your turn. If you require technical assistance, please send a chat to the event producer. As a reminder, this conference is being recorded. With that, I will turn the conference over to Phil Bronstein, Assistant Admin for the Office of Field Operations.

Phil: Good afternoon everyone. Yeah, I'm Phil Bronstein. I am the Assistant Administrator of Field Operations for the USDA Food Safety and Inspection Service. I want to welcome everyone. This is the first PHIS seminar we've had since we implemented the automated export module back in June 29, 2018. Thank you once again for calling in. Today we're going to walk through the enhancements that are in progress and will be available for you starting on August the 24th. The enhancements include, many industry requests gathered by the export team. In addition to those, that FSIS believe are necessary to continue to move toward a fully functional, paperless, and secure automated export system. As many of you may be aware, the number of letterhead certificates and different attestations required by some of our trading partners to export meat and poultry products, can be a burden and cumbersome to manage through the paper process with old technologies including, printers that are running out of date and scanners.

I'm particularly excited about our statements module in PHIS exports that we have added as a new feature. I believe this along with our digital signature capability, will essentially change how exports are managed and certificates are issued. As I stated previously, we launched the PHIS exports a little over two years ago. During those first two years, the volume of exports has been significant. We have processed roughly 90,000 export applications, onboarded about 38 countries. One of those countries, Afghanistan, requires a transit certificate, if it's transporting to the EU. We've also onboarded Vietnam, which has letterhead requirements and of course the People's Republic of China with the letterhead and the Chinese bilingual export certificate requirement, that

must accompany every single of shipment. But if we move through the paperless export environment, the savings will be great, as all of these additional letterhead certificates can be incorporated into a single document.

Some of the features that we've added, are those to help with the application process itself, from spellcheck, to providing notification in history when one or more applicant is actually completing the application and making changes. Also, it allows additional data entry fields to be editable, up to the last FSIS approval. All of these changes, combined with your continued communication, with your FSIS inspector and the district offices, will continue to help improve the export process for everyone. Currently FSIS is discussing which countries will be onboarded next into PHIS export module. We'll make sure to notify you in plenty of times, so that you can prepare your own processes to be ready for that. Again, I want to thank you for joining this webinar. At this point, I'm going to go ahead and turn it over to Carol Spencer, who is our Office of Field Operations Program Manager, to introduce the PHIS export team and to start the presentation. Thank you.

Carol Spencer:

Good afternoon. Thank you, Phil. There are four teams that have been working for quite some time, include, Marquita Robertson with OFO, Katrina Wings with OFO. We have with OCIO, Joe [00:04:41 Marr], the Project Manager. With the Office of Policy, we have Brian Seidel. The SME for PHIS Export, we have Neil [00:04:54 inaudible]. Our IT partners are Harmonia Holdings, we have Anthony Quartieri the Vice President, Sashi Murphy, Carol Claus, who you'll hear from soon in the presentation. [00:05:35 inaudible], Edward Jameson and Beth Bartelle and I believe there are a few developers who may be on the line as well. The agenda that's in front of you right now are, each item we'll go through, one by one, give you an overview and then the demo and then your questions can be addressed after the demo, as mentioned. I'm going to turn it over to Carol to introduce herself further and start the presentation. Thank you.

Carol Claus:

Sure. Hi, my name is Carol Claus. I'm from Harmonia Holdings Group and I'm the Development Program Manager for PHIS. Today we're going to be going through the new features in PHIS and we're going to be demoing them after each section. We will be going through PHIS industry enrollment, corporate and establishment admin, updates and then we'll go through application, edits and history, updates to the application. Then on statements feature, as well as updates that were done to batch. Then at the end, we'll go through an overview

of the upcoming industry testing. To start, we have streamlined the access for the establishment admin and corporate admin roles. We have also now new notifications, for when an industry applicant is enrolling and there is no active users there to actually approve that request. This is an enhancement that should help prevent people submitting requests and then no one there to actually approve it.

We have also updated, so that eligible users are notified when that enrollment request is no longer pending. For the corporate and establishment admins, who do manage the applicant requests, we have actually expanded some of the menu items, so that the corporate admin themselves can perform all of the same actions as an applicant or a plant manager. We also have expanded user records, so that they can directly see the establishment [00:07:39 inaudible] enhance filtering, as well as prompts to let them know that they have requests pending. At this time, we're going to go through a demo of these changes and our PHIS test system. Today we are demoing in a test system and we will be using our test users, as well as test enrollment for those users. To start, I'm going to show this streamline access for the establishment admin and corporate admin. I'm going to start by logging in as a plant manager.

Similar to the old process, to enroll a establishment admin or a corporate admin, a plant manager can go and then add a contact to the establishment, for which they want this establishment admin or corporate admin. Then the person would be able to enroll and accept an invitation to get access. In the new flow, the plant managers still will add a contact to the establishment contacts page. Then the user, when they log in, will actually automatically get access, there's no need to do the accept invitation process anymore. We're going to enter a tax corporate user. In here, you will identify the role that you want this user to automatically get access to, so this will be for the corporate admin. This first name, last name, and email, should match the EOS account for that user, so that when they actually log in with their EOS account, the system will let them in. I'm going to show that from our test system now. The email, first name, last name, has to match exactly to what was written for the store.

As you see, I automatically was able to get in with this role. As long as the first name, last name and email are matching, and then I will have access to the establishment for which the plant manager has added me. For this, it was [00:12:34 inaudible] establishment one, for which they were added as a

contact. For the corporate admin, there could be multiple plans and establishments that they should have access to. For them to get that additional access, all that needs to happen is the plant management from the different establishment need to just add their contacts to the contact page. Then again, they'll automatically have the access that they need to improve requests. As you see here, we have actually expanded the corporate admin menu item. You will see that the animal disposition reporting, as well as export menu item is here, and they will have the same access as the applicant or plant manager, for the establishments that they have access to.

This should help prevent needing to get multiple roles to accomplish the activities. The next thing that we're going to demo is, the applicant applying when there is no establishment admin or corporate admin associated with the establishment. I'm going to select industry as my account type and then role, I'm going to select as an export applicant. We have set up past establishments and I know that this establishment does not have an establishment admin or a corporate admin, so I'm going to select that one. I'm going to skip through this and I'm going to submit this request. The new message here says that, PHIS has identified the establishment associated with this request does not have an active PHIS establishment administrator or corporate administrator. Please contact USDA Inspector, assigned to your establishment. If you need to modify or resubmit your request, you can click and edit that now.

This hopefully will prevent requests that go through and then there is no one there to actually approve them. That does sometimes hold up applicants getting permission, so we did want to add this, as well as streamline the process for establishment admin and corporate admins getting access. The next thing that we're going to show are some of the features that were added for the corporate admin. One thing when you do log in as this corporate admin, you will see this count here, that will indicate the number of requests that are pending for this particular person. They can easily go in and then see the requests that are pending. These are some that I had set up and the user can go through and then approve them from this screen directly. In this screen here, they can also expand to see what establishments that they're trying to get access to. For corporate admins that may have more than one... access to more than one.

You'll see that the count reduces as the requests are approved or rejected, from this screen. They can also manage their existing users. We have it by account

type and so, if they wanted to see the applicants that have access to their various establishments. They can also filter their establishments, if they do have more than one that you're having access to as a corporate admin. We did implement, so you can expand and right away see the establishments that the users have access to in the various roles, this should help manage the different users easily. If there is someone that needs to be removed, they can be inactivated from this screen as the corporate admin. Their similar functionality is there as well for manage users and manage requests for the establishment admin. That demos the items related to industry enrollment, as well as the corporate establishment admin, that we've changed in this release. At this time we're going to open it back up for some question.

Shayla: As a reminder, you can submit your questions in the chat panel via the WebEx interface or you can put yourself into the question queue. I'll let Marco tell you how to do that.

Marco: To ask a question, press pound two on your telephone keypad. You will hear a notification when your line is unmuted. At that time, then please state your name, as well as your question or your statement. Once again, pressing pound two will indicate you wish to make a statement or ask a question. We do have a question on the line.

Speaker 1: Yes. I'm fixing to transfer to a different place, do I take my stuff with me? I mean, will it transfer, or do I have to go all through it all again? Hello?

Carol Claus: Sure. I can answer that question. Basically, if you are transferring, if you have establishment or corporate admin at your current facility, they can actually inactivate you. If you're going within the same corporation, then you can have a corporate admin actually switch your assignment. You can have them actually add additional work areas, in terms of another establishment that you should have access to.

Speaker 1: [00:20:18 crosstalk]. You were garbled there; I didn't hear that.

Carol Claus: I'm just saying, if you're going to a completely different establishment, you will likely get inactivated and then you will have to go through the enrollment again.

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- Speaker 1:** Okay. It's the same company, it's just in a different state. I'm moving from Oklahoma to Texas.
- Carol Claus:** Yes. If you do have a corporate admin set up, if your company has one set up, they will be able to make that change for you.
- Speaker 1:** Okay. Thank you very much.
- Marco:** As a reminder, pressing pound two will indicate you wish to ask a question.
- Shayla:** We do have a question that came in via chat. Ignacio Calderon asks, how many plants are allowed for the corporate administrator and is there a limit?
- Carol Claus:** Sure. There is a limit of the number of corporate establishment admins that any establishment can have, it is currently 10.
- Shayla:** Okay. Then we have another question coming in via chat. It says, does the email IDs for the corporate admin profile need to have name dot surname configuration or can it be generic, like corporation dot team, at whatever the company email address is? I think what they're asking is, does it have to be a person, or can it be a general account?
- Carol Claus:** The same as the applicant role, the corporate role has to have an EOS account. It should be the actual person's name, it's not like a generic account.
- Shayla:** Okay, so you're saying it's tied directly to EOS, a one for one, right?
- Carol Claus:** Yeah. When the plant manager adds the corporate admin contact, it has to match the EOS account. That needs to be a person, first name, last name, and the email of the EOS account.
- Shayla:** Okay. They had a follow up to say, for the plants can it... the same thing, can it be a group ID, instead of an individual or does that require an individual person as well?

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Carol Claus: Yes. All of the role accounts are tied to EOS, which are tied to a person.

Shayla: Okay. Another question we have via chat, they ask, Steven Neil asks, we have several establishments that are closely located, we would like to have the establishment administrator be the same person for multiple locations, is that possible?

Carol Claus: I'm sorry, can you repeat the question?

Shayla: Sure. They say that they have several establishments that are closely located, and they would like to have the establishment administrator be the same person for multiple locations, is that possible?

Carol Claus: Yeah. All that needs to be done for that, is the plant manager from the various co-located establishments, need to add the same person in the contact page and then they will automatically have access as the corporate admin, to all of those locations or establishment admin.

Shayla: Okay. Another question we have from the chat, Tina Rendon asks, since the corporate admin will have additional functionality and not need the additional roles, will a user with multiple roles now need to do anything to delete all those access roles?

Carol Claus: No, there's no harm in having the multiple roles. The corporate admin will have access to all of the establishments for which they're associated, so that could be more than one. That is a benefit to using that role, but there's no harm in still having the other roles.

Shayla: Okay. Another question, this one from Mariah Preston, says, I am in a corporate role that needs to have access to many different establishments. Is this the same as the previous question, that I can only have 10 facilities for my login?

Carol Claus: I think we will have to follow up on that one for the corporate admin.

Shayla: Okay.

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Speaker 2: Actually, they can have as many establishments, as they are associated to, for their corporation. It's, if you are trying to add a number of corporate administrators, you can only have 10 associated to a specific plant.

Shayla: Okay. The limitation is the admin accounts, not the location, not the establishment?

Carol Claus: Yes.

Shayla: Okay, great. Then Marco, do we have any other questions in the phone queue?

Marco: We have no further questions at this time.

Shayla: Okay. We have none in the chat right now. Folks, you can keep submitting them. But we can move on with the demo and we'll keep asking questions at the various breaks we have.

Carol Claus: Sure. The next topics that we're going to go through are on application edits and history. Now we have expanded the fields that are available to edit, after the review of the application by IPP has begun. This is up until the record is in its almost final status, so pending upload. This does depend on the country. If the country only requires CSI approval, the CSI task can be started, it just cannot be finished. As well as, if it does require a PHV signature, the PHV task can be partially started, but not finished and edits can still be made to the fields listed here, including all of the exporter fields, importer fields, the statement piece, as well as the remarks and all of the details on the submit page. The product name on the product details page, can also be edited.

We have also moved the 90, 60 unlock into the application instead of from the 90, 60 grid. This will allow a user to actually view the 90, 60 record without having to unlock it, if they are just looking to get view only details. Another feature that's been added is the history grid, to the end of the 90, 60, this should help identify who actually submitted and created the different application, and who has unlocked and potentially resubmitted an application. Another feature is spellcheck, this is just a red underline and a suggestion. There is no suggestion given, it just red underlines any words that are not in the

English dictionary, it will show that. I'm going to demo those changes now. I'm going to sign out and sign in as an applicant. I've logged into as an applicant. I had some tax applications that I had submitted before the demo. You can see that some of them are approved, some of them are in status of reviewed by CSI.

For these, I actually have completed the CSI task, these are for Vietnam. These applications do require approval by a PHV and then the users are test users that have been set up. If you see one change from this 90, 60 grid, is that we now have this view edit icon and there is no unlock icon. I'm going to go in and view an application that has already been reviewed by the CSI. When I go into the application you can view, only look at all of the pages and all of the details will be locked down. You can also look at the new history page and you will see when the application was created, if any details were added through the add shipment into a pop up, from the 90, 60 grid, as well as when the application was submitted. I'm going to go back now and I'm actually going to unlock this application. You will see this informational message at the top and this will show up whenever you're in this view mode and tell you that this application is currently under review and only fields that are not grayed out maybe edited.

Even though I'm going to unlock it, you'll see that not everything is available to be edited. Once you unlock, you now will get this new pop up, where it will give you options to select for what you are planning to add in, as a part of the application. For the demo, I am just going to select all of the items. Now that I have unlocked the application, you'll see that the exporter fields, with the exception of the exporting establishment, have now all become editable. When you click on any field and you're typing, you'll see that this red underline is there to identify misspellings and help you fix any misspellings for words that are in the English dictionary. For this demo, I am going to crack the spelling on the address, as well as I'm going to update the product name. But you will see that all of these fields, again, are editable at this point in time. Some examples of editing and maybe that there's misspelling in the product name or additional word was missed when the product name was first entered.

I am going to change this to be a frozen [00:33:00 inaudible]. The weight can be edited as well, if there was some discrepancy from the original. I also see, this also is giving you an indication of if a word may be misspelled, for the product name. As you see, the status is unlocked. This application will need to be resubmitted before the changes will fully reflect. You will see on the application

page, the required statements for exports can still be edited. You can add an additional remark that may have been missing, the first time it was submitted. You can also check these additional remarks that may be were missed, the first time the application was submitted. Editing does leave those fields open as well. You can now review the application and you should see the changes that we just made. You'll now see that the test drive has been updated, the name of the product have been updated and you see these additional remarks that we just added.

This is a good time to, again, review your application one more time and then submit it, once all of the changes have been made. When you view that edited application again, and say you wanted to look at the history, you can see in the history that we did unlock the application. You do see the justification of what the user has selected for unlocking the application and then you do see that it was resubmitted. Here you'll see the actual user's name. Right now I am just a demo applicant, but it will say first name, last name here. I think we've covered all of the information from those slides. I think we'll take some questions now.

Marco: To submit a question, select all panelists from the drop down menu in the chat panel, enter your question in the message box provided and send. Alternatively, pressing pound two on your telephone keypad. You will hear notification when your line is unmuted. At that time, please state your name, as well as your question or statement. Once again, pressing pound two will indicate you wish to ask a question.

Shayla: We do have several questions that are in the chat, so we can start there. I have one from [00:37:14 inaudible] that asks, if the corporate administrator has been added to a work area and have the export tab now on their dashboard, will they have the ability to complete the 90, 80-3?

Carol Claus: Yes. As well as the 90 60. They will be able to submit applications if they wanted to.

Shayla: Okay. Then from Ken Walker, pardon me, how do you change your profile from a plant manager role, to that of an establishment administrator or corporate administrator?

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Carol Claus: If you already have the plant manager role, you should just go to the contacts page. For the establishment, you want to be the establishment admin and corporate admin and add your own contact there. Then you still left the role, for which you're trying to add and then I would log out and log back in and you should have the role.

Shayla: Our next question from [00:38:20 inaudible]. For significant changes made other than spell check, for example, any important fields that are to be clarified with reason?

Carol Claus: I don't know if Carol or Brian wants to take that question.

Brian: Yeah, this is Brian Seidel with the Policy. Yeah, before you can unlock the application, as Carol demonstrated, you'll have to select the justification. Then, of course, you'll select the justification and that will be listed in the history feature that she demonstrated. Then you would just update whatever you need to update. A significant change would depend on exactly what those changes may be.

Shayla: Thank you. Our next question from April [00:39:13 inaudible] asks, whenever I try typing in the comments section, it adds it to a continuation page, is this something that will be fixed on the update or am I doing something incorrectly now?

Carol Claus: It depends. The remarks section, if you're copying and pasting text that may include HTML, it may push it to the second page. If you are typing in the box directly, depending on how many characters one remark is, it may go to the next page. That is something that hasn't really changed. The selected remarks, if you are just selecting the system generated remarks, most of those will remain on the first page.

Shayla: Thank you. Then Karen Reiss asks, will the CSI get a notification that you unlocked it, or will they need to review it again?

Carol Claus: The CSI will be notified that it's been unlocked. Brian, do you want to comment on the rest?

Brian: Yeah. When the applicant unlocks the application, the CSIs and PHVs for that matter, will be able to see that that is unlocked and being worked on. They will not receive an alert or a notification that that application has been unlocked and that changes were made. However, IPP will have their own history feature, which they will be able to look at, and it will identify exactly what changes were made by the applicant, after they unlocked the applications and then resubmitted the updated application. IPP will be able to see if the product name changed. As Carol demonstrated, they added frozen to the product. If they add or adjust the weight or package count, so they'll be able to see all that.

The other thing I would point out is, we still expect normal communication between plant management and FSIS personnel to continue. If you do make a change and submit it, like you have to in PHIS, I would also suggest that you communicate that to your CSI or PHV, for full awareness, that way there aren't any potential omissions or surprises or anything like that. Especially, if you think that you're making a significant change, if you're adding the word frozen or you have pork and you forgot to put chop, pork and pork chop are not the same product. I would certainly inform your IPP that you did make an update. Of course, as I mentioned, they'll be able to verify that on the history feature, through their review in PHIS.

Shayla: Great. Thank you. We do have a couple of questions that speak to, when the cutoff is for when things can be edited. Mariah Preston asks that, if the application has been submitted, can you still edit that application and if it's approved, can you request that you can edit it? Can you speak a little bit to how that will work?

Carol Claus: Sure. Basically, this new functionality allows you to edit the certain deals that we pointed out, up until the final approval. Once it has been approved, there's not an opportunity to edit those deals and that may cause **[00:42:51 inaudible]**.

Shayla: You broke up there a little bit at the end. Can you repeat that last part?

Carol Claus: Sure. I think there's a disturbance. But, basically the application will be editable until the final approval. At that time it's approved, it will have to be submitted as a new application, if there is a major problem or replaced, if there's

something that's small that needs to still be edited. That still will need to be coordinated with IPP.

Shayla: Okay. If there's a veterinarian that is required to complete the signing of that certificate, there'll be a cutoff point where they can't be edited and they need to really have those discussions first, right?

Carol Claus: Yeah. Final approval is the cutoff point. As long as the final approval or if it's the PHV hasn't completed that, they'll be able to still make edits.

Shayla: Okay, [00:43:59 crosstalk].

Carol Claus: Even if the CSI has approved it.

Shayla: Okay. I think that should address a few of the questions that we got in via chat. Marco, do you want to go to the phone for a little bit, if we have some folks in the queue?

Marco: We do have a question on the line.

David: Yes. Hi, this is David. I'm calling about the total weights on the 90, 60-5, will they be automatically edited together as the case count is? Even in your example, with the two pork items, the case count was incorrect, which leads to my question, why can't it be automatic?

Carol Spencer: Yeah. This is Carol Spencer. We did not make that change when we started export. I guess before, our industry did not... the majority of the industry did not want us to make that change, did not want it to be automatic for various reasons. You would need to go back and do the addition or subtraction.

David: Yeah. Can I follow up? My perspective is through export to the Caribbean and we export to food distributors in islands and they order multiple items, not just big quantities of one or two items. It would really be a lifesaver. I was part of the test two years ago or three years ago, whenever it was and that was a concern that I had back then and I would have hoped that all these years and all

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this manpower going into the system, would have been a great help for the little guys like us, to have this whole added up together. Thank you.

Carol Spencer: Thank you.

Shayla: We did have another question via the chat, about the weight aspect. They asked if it can be both increased and decreased or just decreased, if there was a limitation on how they can edit those weights.

Carol Claus: There is no system limitation. Do you want to speak to the policy part, Brian?

Brian: Yes. PHIS will allow increases or decreases in weight and package count. If you increase the weight or package count, that is going to subject the product to additional export verification by IPP or possible additional product re-inspection, that is going to vary depending on the scenario and situation. Any increase in package count, will result in additional export verification and possible re-inspection. If it's an increase in weight, it's going to depend on if it's a significant increase or if it's correcting a typo or if two letter, or excuse me, two numbers are transposed. It is going to be situational and IPP are going to be expected to use good judgment. If they have questions, they'll be able to consult their supervisor or consult us in policy for additional guidance on that.

Once again, I do want to point out, it is very important to maintain that ongoing communication. If you made a typo and originally you had say 1000 cases and it should have been 10,000, you need to make sure you communicate that with IPP, even though you're going to update it in PHIS. That way, they can make sure that they have done their proper inspection activities on the right amount of product or otherwise there could be issues that may end up slowing down the shipment down the road.

Shayla: Great. Thank you. Then I have another question here, where Steph Camp is asking, is there any way to gain access to an application that has not been shared, when the export applicant is off of work?

Carol Claus: If the export applicant and the person that you're talking about, sharing it with, are in the same assignment, the same establishment, they should have access to

each other's. If they are in different establishments, there is a feature from previous releases, a tab called access control, where a user can be added on, that shouldn't have access to a particular application. I believe that's outlined in the industry user guide, if you need more information on that.

Shayla: Okay. I think time wise, we should go ahead and move on to the next demo, unless we have a question in the phone queue.

Marco: We have no further questions at this time.

Shayla: Great.

Carol Claus: Okay. We're going to go on to this new statements and custom placeholder feature. Statements selection options are added to incorporate documentation requirements, for importing countries in accordance with the export library, which is posted on the FSIS website. This feature potentially will replace some of the letterhead that exists today. I'm going to go ahead and demo this feature. I currently am in as a export applicant; I'm going to go ahead and create a new application. I'm going to select my test establishment one and I'm going to pick shipment type as commercial sale and I'm going to say, this is a new application. I'm sorry, there's some slowness on the line, give me just a moment. We're going to go through this application, and you'll see that whenever the user actually starts entering into line, that is when the spellcheck will pick up, in terms of ensuring that that field spellcheck is working.

I'm going to go ahead and leave the country as Vietnam. We have set up test statements for this demo and they are related to our pork products, so I'm going to leave those on there. This field I'm going to go ahead and update it to 200. This access control page is the page I was mentioning about giving someone access to an application, so that is the feature. This next page is the new page related to statements. Depending on the country and the product combination on the actual application, you will see this add statement section. If there are no applicable statements, so it doesn't apply for that country or it doesn't apply for the country and product combination, then you'll see a message that says there's no related statements and then this page will just be skipped. Since there are related statements, I'm going to go ahead and add them. Here on the

left, you can always view the statement, if you're not aware of what these titles may be mean.

I'm going to show this pork [00:53:29 inaudible] one. If you did have a product on your application, that was pork [00:53:36 inaudible], this is an example of a letterhead that we've now put in statements, as attached. We're going to go ahead and select this one, and we're going to select this pork temperature one for demo purposes. I'll go ahead and I'll show you this pork temperature statement, as well. You see this part here where it says, no data was supplied for temp tests placeholder. Some of our statements now allow for additional entering of information by the applicant. It will tell you how the system prompts for that. But this temperature will be needed to be supplied by the applicant. I'm going to select both of these statements. Now you'll see that I have a grid with the two statements that were selected. These statements, if they do have any additional information that needs to be collected, this button will show up with a warning icon.

When I click into this add statement value, this is where I'll be prompted to fill in a chilling temperature, which will be replaced in that statement. Now you'll see that that warning sign has gone away, and you have a green check mark. When I actually view this statement now, you'll see the statement with the value that I entered in it. You do also have options to select and remove a statement, as well as if you wanted this pork [00:55:37 inaudible] statement to go first, you could number here and then actually click to reorder the statements, that's another option that's available. We're going to leave them as is for now and I'm going to show you how you view that in the actual certificate. Now on this submit page, if you did have statements that you have selected, you will see them in this new section, PHIS generated statements for country requirements and you will have one more opportunity to remove them.

You also do have this same remarks that were in the previous release, where you can have container and shield inserted directly into the remarks. These statements will be generated onto the PDF directly, so there is no need to actually type anything in this required remarks statement, unless there is additional statement beyond these four that we've selected. I'm going to just put additional remark to show how that will display when we generate the PDF. Now when I click to review the application submission, you'll see that it did generate on the continuation page and I have all of the different combinations

of remarks here. The container and seal are automatically inserted into the remarks, because I selected those options, as well as my two... my one and two statements that I selected on this new statements page. You will see that the placeholder data that was filled in by the user is also included here. Then at the end are the additional remarks that were typed into the final box.

This is how the statements will actually render. Again, if you selected any of the system generated remarks, there's no need for you to then type those up. For applications that are available for editing, all of the fields that we just went through are available for editing as well, for the user. If I go back and unlock my application, you will see this edit statements or remarks options. Then when you go to statements, even if you forgot to select statement upfront, you still then have an opportunity to select statements, if they apply application. Good. That covers the statement part. The other part that we want to really go over is batch. For batch, we have updated the XSD and XL templates to include all options that are available in creating and after editing an application in the UI. Some of the particular changes that were made are based on some feedback from industry, as well as we've made changes to actually include all of these new features related to statements and remark that we just went through.

I'm going to show where in the UI, the new XSD and XL templates are. They will be available through the web service, once this goes live. I'm going to go back as my applicant and I'm going to go to this batch processing section. Here, you see three options for downloading the latest XSD, downloading the latest batch schema. There's a new option for downloading the statement records CSV and I'll go through that in just a minute. First, I'm going to show the downloaded batch XSD. There is a new batch user guide that will be coming out, having all of these updated elements in it as well. You will see a new section, where you can define the statement code, as well as the placeholder code and details for actually filling in a placeholder in the new XSD. Going to bring up the new user guide for batch, I've highlighted a few items that I wanted to go through.

One item, is this exporting establishment number. We did have a few issues where we had batch transmissions with no exporting establishment number and then they were not allowed to be edited through the UI. We have added additional measures to prevent batch files with the blank exporting establishment number, that is and has been a required field. Then other new elements, include this statements code. Each statement that you have in the UI

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has an associated code with it, as well as each placeholder, like the chilling temperature has a placeholder code that will go with it. All of these new items are actually optional fields so not having them won't cause previous XSCs and XMLs to fail, but you will not be able to use the new features without these elements. Then it also has a section for a placeholder value, so you put the code for chilling temperature and then you can fill in whatever the value should be, just like you do through the UI.

We also have added some additional extensions to some features that existed, including the system generated remarks can now be included as a part of the batch submission. Some of those include replacement history remarks, display export remarks for the UI, unique identifier that's entered, display container remarks. This container remarks was the option I showed through the UI on the submit page, where you wanted to show that in the remarks section. Now if you do select true, then the container will automatically show up in the remarks section from batch. Then the same goes for the seal and the port of entry. One other minor changes we made; the maturity able to allow null values when it's not required. Back to this UI, now this download statement records PSV maybe makes more sense. Select it, it will prompt me to give a country and I'm going to show for Vietnam, the same statements that we just showed through the UI.

I'm going to download. You can select more than one country at a time, as well. In this sheet, you'll see that there are codes, for each of the statement names that we showed through the UI. It tells you that these statements are required for country and pork species, potentially. Depending on the product that you're submitting, you may need to actually submit this statement along with it. Then based on the statement code, you can also see if there are custom placeholders that are required. This gives you the custom placeholder code that needs to be submitted through batch along with the statement and you can then enter the value that is needed for that temperature. Then the same changes have been made to the Excel template, in terms of the batch changes. Going back, I think we'll open it up for any questions.

Shayla:

Great. We have several that came in through the chat and there's a couple of folks who have asked this question. They're asking, when the changes will be live and if that date is August 24th? They just want to verify that.

Carol Spencer:

This is Carol Spencer. Yes. On August 24th.

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- Shayla:** Great. Then I also have folks asking if an industry user guide is going to be updated and made available and that will include the changes that you're showing today?
- Carol Spencer:** Yes. We will have one posted before we go live, but I'll go through in the next... the last slide that talks about industry testing and we'll make the guides available during that time as well.
- Shayla:** Great. Another question we have from Casey **[01:06:44 inaudible]** is, for countries like Vietnam, where the statements will now be available to add, will we no longer need to upload the actual letterhead?
- Brian:** Okay. Yeah. This is Brian Seidel with policy. We're demonstrating how PHIS will work, once these enhancements are implemented. Nothing is going to change for Vietnam, as of now, this is strictly demonstration. Any changes that occur will be published in the FSIS export library, just like we always do for any country. Until you see that a change has been notified in the export library, nothing is going to change from current procedures. You're still going to do what you're doing today, on August 24th for Vietnam with letterheads, et cetera, unless you see an update in the export library.
- Shayla:** Thank you. I think that's really important to note too. Yeah. Then another question from Casey, when editing the weight of the product, will both weight fields in the product description and the total weight be unlocked for them to edit?
- Carol Claus:** Yeah.
- Shayla:** Okay, great. Then from Devin **[01:08:02 inaudible]**, we have a question that says, can users edit fields that they didn't select, the reason for editing and if so, will that show up in the history that's captured?
- Carol Claus:** The views that are captured as a part of unlocking, you can still edit beyond that. It helps internally your team know what was edited. We are capturing a detailed history though for the CSI and PHV, so they will see any changes that are made.

Shayla: Great. Then another question from the chat, Renee [01:08:44 inaudible] asks, with being able to edit the fields, will this reduce the likelihood of ILO? Is port of entry an applicable change or is ILO still required?

Brian: This is Brian Seidel. I'm assuming you're talking about an [01:09:04 inaudible] or the new terminology replacement statement. We're optimistic that these enhancements will greatly reduce user errors by the applicant, to allow corrections to misspellings, omitted words, incorrect waits, et cetera. That way these can be addressed prior to certification. If done properly, then yes, this should greatly reduce the need for replacement certificates. FSIS policy is not changing regarding replacements, so that is going to stay the same. But once again, we want to do what we can, to get the applications correct on the front end. That includes using the review application button that Carol has demonstrated today, as well as, other reviews within your company to minimize errors and mistakes prior to submission or correcting these prior to approval, based on the enhancements that will be available.

Shayla: Great. Another question we have via the chat is, when you enter the weight, will it auto-populate the kilograms or vice versa, is there any auto-population feature? I think that might've been addressed earlier, but I wanted to make sure that that was covered.

Brian: Yes. No, there will be no auto-population. If you enter the weight in pounds, there is no conversion or automatic population of kilograms or vice versa. Any conversion from pounds to kilograms or kilograms to pounds, must be done by the applicant and entered correctly into the application.

Shayla: Great. Marco, did you want to go to folks on the phone, if we have any in the queue?

Marco: To ask a question, press pound two on your telephone keypad, you will hear a notification when your line is unmuted. At that time, please state your name as well as your question. Once again, pressing pound two will indicate you wish to make a statement. We have no questions at this time.

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Shayla: Great. We did have a couple of folks ask just a moment ago via the chat, if the PowerPoint deck will be available for folks? I'll let Carol speak to that and the availability of the materials.

Carol Spencer: I'm sorry Shayla, can you repeat that?

Shayla: Sure. I have some folks who are asking whether or not the PowerPoint will be made available for folks, so they can share them with their export teams and if they'll have access to the materials that were presented today.

Carol Spencer: Yes. I think tomorrow we plan on sending out the PowerPoint presentation. You'll see in the presentation; the user guides are embedded there. You can go there and click, and you'll have the user guide, the most recent user guide. They should be posted on our website, we're hoping the Friday before we go live, which would be August the 21st. You can always reach out to our PHIS technical Q&A email box and have them sent from there.

Shayla: Okay. Another couple of questions have come in via chat. One of them from Carl Panther is, what is the expected ETA between the time of requests and the time of final signature?

Brian: Yeah. This is Brian Seidel. There is no defined or expected timeframe, that will vary depending on the establishment and the staff personnel and their inspection duties, as well as the overall processes, which vary from one establishment to another. You'll need to discuss that with your local inspection personnel to get a better idea on how time may work to get a shipment certified for export.

Shayla: Thank you. I have a question from Daniel [01:13:34 inaudible], who asks, is the add statements page going to be updated when the export library is updated as well?

Brian: Yeah. As I mentioned earlier, when changes are applicable, we will update the export library and the updates to the statement piece and PHS need to be made as a result. Then that will be done as well and that will be communicated in a timely manner, whenever those changes are applicable.

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- Shayla:** Great. Thank you. Then Hiroko Bray asks, will there be an option to select replacement certificate statement remarks in batch application?
- Carol Claus:** Yes. I believe I showed that, but I can pull that back up. Yes, there is this part here, display replacement history remark that will show replacement in the remarks section.
- Shayla:** A follow up question from Hiroko Bray, will the replacement application allow a change in the product description?
- Carol Claus:** You are saying the replacement would actually let you edit the product name?
- Shayla:** The product description, yes.
- Carol Claus:** I think we'll have to follow up on that one.
- Shayla:** Okay.
- Brian:** This is Brian. I would just like to add that the goal is to not have a replacement. If your product description is wrong, get that corrected on the front end prior to approval, that way we do not have to go through additional burden of a replacement. Once again, that's where the review ahead of time comes in. If you catch a mistake prior to approval, once these enhancements are implemented, you will be able to go in and correct the product name or description at that time. Please take advantage of that, so we can minimize the need for unnecessary replacements.
- Shayla:** Thank you. I think that will help clarify those pieces. I'm not seeing any new questions submitted at this time. We just have some earlier questions that were very specific about certain certificates and weight points that were needing some additional help. I think we'd encourage those folks to reach out to ask FSIS or their ITP, to work on those individual issues, rather than try and work through them today during the webinar.

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Carol Claus: Okay. We'll go onto the industry testing part and I'll pass it back to Carol Spencer.

Carol Spencer: Okay. Thank you. We are opening the ITE environment again this Saturday, August the 1st. In there, we have set up Vietnam as the test country, for you to test out the statements and the other new features we demonstrated to you today. Here's the URL on this slide for the ITE, you to go in. We will be closing it again on August the 21st, so we can prepare for an update with the new code for our go live date on August the 24th. During the time you're in IT testing from the 1st to the 21st, if you come across the issues of concern, please send your questions to our technical Q&A box and we'll respond back to you.

As before, if you'd like to have a conference with your IT staff and ours, just request that through the technical Q&A box and we'll get back to you at the time. In the presentation, as mentioned... Carol, do you mind scrolling down a little. The industry user guides that's posted there, you should be able to open them and download. We have a few quick reference guides that we'll have available too and update the one that's currently on the FSIS website. The validation tool, that is on the website and that's updated with the most current code. I believe that includes that piece of testing information. I can turn it back to you Shayla, to see if there are questions on testing.

Shayla: Great. I see no questions in the chat, but if folks want to talk about that process a little bit more, you can put your questions into the chat or put yourself into the verbal question queue. Marco, do we have any folks on the phone?

Marco: We have no questions at this time.

Shayla: Okay. We still have some time left in our scheduled time. If there's more questions, please go ahead and place yourself into the question queue or feel free to copy and paste them into the chat and we'll be happy to address those. For those asking about the presentation, I see a few more questions about that have popped up in the chat. Yes, the slideshow will be sent out to participants and other documentation will be available online. We'll make sure that we connect you with all the information that was presented today and get you any items that you need.

I do see a question's coming via the chat. April Metzker asks, you mentioned at the beginning about wanting to go paperless, but it seems that this update doesn't go that far. For now, will we still be required to submit China long forms and other supplemental documents to the vet, until paperless goes live, is that correct?

Brian:

Hi. This is Brian Seidel, again. Yes. Nothing is changing. As I mentioned earlier, any changes to current processes for any country, will be probably communicated and more than likely updated within the export library for that particular country. Until you receive additional guidance that something has changed, please continue to follow current policy and procedures, for all export applications and supplemental documents.

Phil:

Yeah. This is Phil Bronstein; I'm going to follow up a bit on that one. This is a two part process, the first part is setting up a secure system, whereby we can guarantee all of this paperwork and all of this information without paperwork, is going to be correct and is secure. Then what we have to do... so that's what this part of it is and we're actually looking at setting up a system that is automated and secure and paperless. Then the next part of it is to convince our trading partners to use that system and to rely on it. That's the second part of this, of the process, which was ongoing as we speak, is negotiating with each of our trading partners to let them know about the capabilities that we have in our PHIS export system and try to convince them that an electronic certificate has the same level of security, if not more security than a papered-based certificate, which has on watermarked paper with different seals and stuff.

If we can get everyone to a paperless electronic, all electronic process, we would be ecstatic, and I think you would be too. The first part was what we're really focusing on right now is building up our system so that we can easily handle that process and the volume that will be in place there. Then we are also concurrently negotiating with our trading partners, to let them know the capabilities and get them excited about using it also.

Shayla:

Thank you, Phil. I have another question that came in via this chat from, Devin [01:22:53 inaudible] who asks, will China be available for batch submission in the testing environment?

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Carol Claus: Yes. It will match production for China. As Carol Spencer mentioned, the Vietnam is going to be set up with test statements, just for this testing purposes. If you want to actually test the statement speed, you can use that country.

Shayla: Thank you. Then Rosetta [01:23:29 inaudible] asks, will we have to add anything under the additional statement box 24, on the application form?

Brian: Hi. This is Brian again. That depends on the country. If the export library requires additional information, then it is the applicant's responsibility to ensure that whatever that required information is, is added to the remarks section. If there are some situations for say China right now, where the applicant enters a sealer container number, during the application process, if they select the boxes on the submit application page, that will be automatically entered for them into the remark section. If they do that, then they would not manually enter any additional information. Once again, that is dependent on the product and the country and the requirements that are posted in the export library.

Shayla: Thank you, Brian. I have another question and it's more about the availability of the new user guides. They'd like to know... they want to confirm the dates. Will it be available by August 1st, but then the final guide will be posted August 21st, can you confirm the timeline for the updated guides?

Carol Spencer: Yes. With this presentation, as you saw, we have the embedded guides and we're considering those draft final, until after we finish the user acceptance testing. Right now FSIS employees in the field... [01:25:13 inaudible] the field are NUAT. When you guys go in and test, if you have issues, you send them to us. If we need to make any corrections in the guides, we'll do so, before we publish it on the website, August the 21st, if not before.

Shayla: Okay. We'll send out an initial draft with the presentation materials, but the actual guides will be available on the 21st?

Carol Spencer: Correct.

Shayla: Great. That's all the questions that I have right now via chat. Marco, do we have any folks on the phone?

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Marco: As a reminder, pressing pound two will indicate you wish to ask a question or make a statement. At this time we have no questions.

Carol Spencer: I just want to clarify one thing, please. This is Carol Spencer. The changes that we see, they will not be live in production until the 24. The changes will just be in ITE, they will not be in production. The guides that are currently posted on our website will be current and continue to be there, until we go live with the new changes. Thank you.

Shayla: Well, I am not seeing any more questions via chat and it didn't seem like we had any via phone.

Marco: We do not have any questions at this time.

Shayla: Okay. If folks want to follow up, they can reach out to your staff though.

Phil: Correct. This is Phil Bronstein, again. I wanted to thank everybody for calling in and taking time out of their day and listening. I know there's a lot of information here on those slide decks. As you heard, we will be sending them out if you got an invitation. If you don't get one, you can always contact us at FSIS, many of you have mine information, Shayla's information, or Carol's information, please feel free to get in touch with us and we'll make sure you get the slide deck. As we said previously, this is really as a collaboration, all of the... most of these changes that you see here today, we've come to realize we need them through conversations with you.

Please keep those conversations going between your in-plant inspector, the district offices, and the helpline, as needed. We will continue to make this PHIS process, as quick, efficient, and pain-free, as possible. As we talked before, this is not a completely paperless system, but it is where we're going. Without all of the additional paper, I know many people... many of these forms rely on old industrial printers, which are becoming a completely and totally obsolete. It's important for both us and industry, that we make this final leap into the all-electronic paperless export process. I believe that we're building a very robust system, that offers a fine balance between flexibility and control and security, that is required for our training partners.

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We really are looking to strike that perfect balance and make things as expedient as possible. If we can get to an all paperless export process, I think we will see a market increase in the speed. We're always looking for ways to try to improve our processes. Please continue working with the system, if you see problems, let us know. I just want to thank you once again, for joining into this seminar. Please take advantage of the ITE, which will be opening in a couple of days or tomorrow on the 1st and look at your processes, make sure you understand how it works in practice. That way we'll all be ready for a successful start on August 24th. Once again, thank you very much.

Marco:

That concludes our conference. Thank you for using AT&T Event Conference Enhanced. You may now disconnect.